

# Creating a High-Performance Board

## Creating A Successful Board for Corporate Governance & Strategic Planning

### Introduction

Participants in this training session on "Creating High Performance Board" will get the professional knowledge, instruments, and frameworks necessary to improve the performance of their boards.

This program's objective is to investigate all matters affecting the Board of Directors' performance and the efficacy of its strategic operations, given the crucial role the Board plays in the success of the organisation.

This training programme will go over in-depth all of the functional roles and the roles and responsibilities of the various Board members. It will also stress the significance of boardroom dynamics and the critical role that the Board and company leadership play in creating a positive company culture.

The significance of conducting a routine assessment of the Board's performance will also be covered in this training session, with the goal of identifying areas for development and putting the required adjustments into practice to increase effectiveness.

### **The following will be covered in this Course N Carry Creating a High-Performance Board training course:**

- A board's roles, responsibilities, and duties
- Board Organisation & Composition
- Board Tools and Instruments
- Meetings of Boards
- Framework for Board Governance
- The viewpoint of Governance, Risk, and Compliance (GRC)
- The Framework for Board Effectiveness
- Board Assessment

### Objectives

**After completing this course on Creating High Performance Boards, you will be able to:**

- Recognise the roles, duties, and responsibilities of a board.
- Talk about the formal offices, makeup, and structure of the board.
- Discover the Instruments, Tools, and Procedures on Board.
- Talk about the best ways to conduct board meetings.
- Examine the Framework for Board Governance.
- Recognise the perspective of GRC (Governance, Risk, and Compliance).
- Determine the Issues with Board Effectiveness
- Understand the Board's Evaluation Procedures

## **Training Methodology**

A very participatory session where all attendees are encouraged to share and benefit from one another's expertise and experience.

Throughout the lectures, a bulleted slide show will be used, supplemented as necessary by group discussions centred on case studies and checklists.

## **Organizational impacts**

**This training programme on "Creating High Performance Boards" is directly applicable to all kinds of organisations, including family-owned, public, private, and nonprofit ones. It will assist in making real progress in the following areas:**

- A clear understanding of roles and responsibilities among stakeholders and the leadership
- Effective and Fruitful Board Meetings
- Making Decisions That Are Effective
- Effective Board Governance Structure
- A board that prioritised governance above management
- Periodically conducting board evaluations and acting upon the findings

## **Personal Impact**

**Participants in this training programme on "Creating High Performance Boards" will obtain information that will help them comprehend:**

- Their obligations, roles, and accountability
- Ways to Assume Their Directional Position
- How to perform in the job of Oversight
- How to Advise in Their Role
- Board Operating Procedure Best Practices
- Conducting and taking part in effective board meetings
- Managing the Dynamics of the Boardroom

**The following individuals in the Boardroom are intended to benefit from this Course N Carry Creating High Performance Board training course:**

- Committee Chairs and Chairs
- Members of committees and boards
- Executive Assistants
- Senior Management, Executive Directors, and CEOs
- Officers in charge of the organization's governance structure

## **Course Outline**

### **Day 1**

#### **Roles, Tasks, and Accountabilities of the Board**

- Board Placement in the Hierarchy of Power
- A board's roles, responsibilities, and duties
- The Board's Strategic Planning Function
- Models of Board Involvement
- Board Membership and Official Positions
- Board Membership and Adjacent Offices

### **Day 2**

#### **Board Organisation and Functions**

- Board Organisation
- Board Tools and Instruments
- Meetings of Boards
- The Problem of Governance
- Historical Development of Governance
- Framework for Board Governance
- Qualities of an Excellent Performance Board (HPB)
- The High Performance Board (HPB) and Good Governance

### **Day 3**

#### **Management of Governance, Risk, and Compliance**

- The Viewpoint of Governance, Risk, and Compliance (GRC)

- Components of a Successful Compliance Scheme
- Hazards and the Process of Risk Management
- Management of Enterprise Risk (ERM)
- New Approaches to Governance

## Day 4

### Challenges to Board Effectiveness

- The Framework for Board Effectiveness
- Defining the board's role clearly in relation to management and other stakeholders
- The board's responsibility for creating the organization's strategic plans
- The Board's Fiduciary Duty
- Elements Affecting the Board's Capability to Perform Its Duties and Obligations
- The influence of the informal board's "culture" on the formal structure and operating procedures of the board
- Impact of the Board's and the Organization's Leadership

## Day 5

### Board Assessment

- Board Performance Foundations
- Board Failure
- Board Assessment
- Board Assessment Methodologies
- Framework for Board Evaluation
- The Top Ten Rules for an Excellent Board